

James Burrell

Builders Merchants

We have an exciting opportunity for a **TRAINEE SALES PERSON**

Location: Gateshead

Salary: National Minimum Wage

THE ROLE: A Trainee Sales Person would be expected to learn all aspects of working within the sales office/trade counter including serving customers face to face on the trade counter as well as dealing with enquiries/orders over the telephone/email. They would also be required to develop their knowledge of the products sold as well as learning about building relationships with customers and suppliers.

DUTIES: The successful candidate will assist the more experienced sales people within the team, helping service customers both at the Trade Counter & via the telephone/email and also be part of the team maintaining stock & general cleanliness within the shop area.

CANDIDATE: We are looking for smart, presentable individuals who are enthusiastic to learn and develop their knowledge and skills. We have a proven track record of developing Trainees into more Senior Roles so this is an excellent opportunity for someone who shows aptitude and commitment to the role.

The starting salary will be National Minimum Wage, an annual PRP bonus, 27 days holiday + bank holidays, the option to buy or sell holidays and Monday to Friday working week.

THE COMPANY: James Burrell Ltd is an independent builders merchant which was established in 1877. We currently have eight branches servicing our trading area of Northumberland down to South Yorkshire, with our ninth branch due to open in Morpeth in 2018. We are a leading distributor of building materials, civils products, insulation and timber.

As an independent builders merchants we are a family run company with a culture which is friendly and team orientated. You would be joining a team where the majority of people have long term service many of who have joined at more junior positions and have developed a longstanding career with us.

Applications will be treated with the strictest of confidence; please forward your covering letter and CV to HR Manager, James Burrell Ltd, Deptford Road, Gateshead, NE8 2BR or email personnel@jamesburrell.com.